**Padbury Parish Council**

Telephone: 07961 827302 - Website address: www.padburyparishcouncil.com

3rd March 2021

Dear Councillors and Residents of Padbury,

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020. This allows Padbury Parish Council to hold remote meetings. I hereby give you notice that a Parish Council meeting will be held remotely on Tuesday 9th March 2021 at 7.30pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend the remote meeting. Before the Parish Council Meeting there will be a period of public questions. If a member of the public wishes to attend, please contact the Parish Clerk via email at padburyparishcouncil@gmail.com for the login details.

Pam Molloy

Parish Clerk

# **AGENDA**

## Apologies

Members are asked to receive apologies.

## Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

## Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on Tuesday 9th February 2021 - Copy attached PPC/08/2021

## Sports Field, Play Area & Woodland

* Re-development of the Pavilion – Clerk contacted four companies to request an approximate cost based on Councillor Long’s drawing – only one response received so far (approximately £450,000-£550,000 depending on specification), circulated on 22nd Feb.
* Pavilion storage heaters – Smart meters to be fitted if possible. Clerk chased and await response.
* Play Area lease – Chandler Ray dealing with the Land Registry. Councillor Long requested an update and costs, await response.
* Playing fields – Councillor Morris advised that he has been unable to find a contractor to provide quotes for the blocked drains, he will keep looking.
* Leak in the Pavilion which has caused some damp – Area needs to dry out and then be painted. Also some making good required.
* Members advised that the invoice for the football club was issued on the 17th January. Chased on the 23rd February.
* Pavilion – One of the outside toilets is not working, burst pipe. Members to resolve if worth fixing or just close off.
* Millennium Woods – Coppicing of the trees to be discussed.

## Planning

5.1 New applications since last meeting:

* 21/00392/APP – Removal of condition 2 (Materials) on application 16/02805/APP Conversion of a storage barn to farm managers accommodation and office. We intend to install an air source heat pump to heat the barn, therefore the need is to minimise heat loss through installation of UPVC windows. Windows to be allowed as UPVC rather than wood. Colour will be dark oak to match existing barn – Padbury Hill Farm, Steeple Claydon Road

5.2 Decisions made by Buckinghamshire Council:

* 20/04352/APP – Demolition of single storey attached outbuilding and erection of a single storey extension – The Robin Hood, Main Street. **Approved**

5.3 Awaiting determination by Buckinghamshire Council:

Members are asked to note the following applications that are pending consideration by Buckinghamshire Council.

* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street. Letter sent to Aylesbury Vale District Council regarding Section 215. Planning officer discussing Section 106 with applicant. *Update 16/2: Planning officer has left.* Councillor Chilver to advise if any further updates.
* 20/04282/ALB – Painting of internal timber beams in white paint (retrospective) – The Ramblers, Main Street
* 20/04298/APP – Retention of boundary treatment to the front and rear of the property – The Ramblers, Main Street
* 21/00101/ALB – Remove plaster board and timber frame from the original existing wall, remove loose whychert from existing original wall and repair in situ with existing loose and new whychert (part retrospective) – 25 Old End
* 21/00331/APP – Erection of single storey rear extension and single storey side extension – 5 Potters Glen
* 21/00259/APP – Single storey front extension – 5 West Furlong

5.4 Other Planning issues:

* 19/03554/ACL – Application for a Lawful Development Certificate on the grounds that construction of the detached dwelling was commenced in accordance with planning permission ref. 15/01216/APP by clearing the site and demolishing garages on the site – Old Oak House, Old End. Certificate refused. Appeal lodged and allowed**.** Enforcement notice issued by Buckinghamshire Council on the 9th December. **Appeal** lodged ref: 21/00009/ENFNOT, start date is 22nd Feb 2021.
* 20/03674/ACL – Application for a Lawful Development Certificate for a Proposed Construction of a detached dwelling (C3) – Old Oak House, Old End – **Appeal** lodged ref: 21/00008/NONDET, start date is 22nd Feb 2021.
* 20/03675/APP - Construction of extensions to the permitted dwelling (retrospective) – Old Oak House, Old End. Parish Council requested this to be Called In. **Appeal** lodged ref: 21/00007/NONDET, start date is 22nd Feb 2021.
* 20/01896/APP - Change of use from a public house (use class A4 drinking establishments and A3 restaurants & cafes) to a single dwelling (use class C3a dwelling house) – Four & 20, Main Street – **Appeal** lodged ref: 20/00079/REF, start date is 1st Dec 2020.

## Finance

6.1 Account Balances:

The balances for the Bank accounts are as follows:

* Barclays Community Current account ending 959, £22,414.47 (as at 28th February 2021)
* Barclays savings account ending 970, £18,435.10 (as at 28th February 2021)
* Barclays Millennium Wood account ending 198, £5,909.39 (as at 28th February 2021)

6.2 Payments:

Paid between meetings:

* None

Payments to be agreed at meeting:

* P Molloy- £394.42 – (£376.32 February salary & £18.10 expenses – stamps, envelopes and mobile top up). Cheque 102194.
* R Gough – £45.00 – February caretaking costs. Cheque 102195.
* Savills - £180.00 – (£150 + £30 VAT) – Playground rent 25/3/21-24/3/22. Cheque 102196.
* Savills - £5.00 – Wayleaves and Sundry, Right of Way. Cheque 102196.
* NPower - £244.37 (£203.64 + £40.73 VAT) – Unmetered streetlighting October 2020. D/debit 13/3/21
* NPower - £236.47 (£197.06 + £39.41 VAT) – Unmetered streetlighting November 2020. D/debit 13/3/21
* NPower - £244.37 (£203.64 + £40.73 VAT) – Unmetered streetlighting December 2020. D/debit 13/3/21
* NPower - £245.02 (£204.18 + £40.84 VAT) – Unmetered streetlighting January 2021. D/debit 13/3/21

6.3 Income:

* None

6.4 Income and Expenditure reports - Members are asked to review and agree the Income, Expenditure, Summary and Budget year to date statements as of 28th February 2021.

6.5 Members to note that the bank mandate has been updated.

6.6 Internal Audit for 2020-21 – Members to note that the internal auditors questionnaire has been completed and issued – await response.

## Other Parish Council Business

* Speed Indication Displays – Members to note, order for 3 displays confirmed on 22nd February. Delivery 4-6 weeks.
* Existing speed sign – Members to note currently in for assessment.
* Bucks and Oxon 4x4 Response Group – Clerk queried insurance cover, await response.
* Town and Parish Council elections taking place on 6th May 2021. Members to note content on the parish council website has been updated.
* Lynch Garden Services – Agreement to be signed by Chairman.
* Parish Charter Survey –Thank you to Councillor Burton for submitting on 22nd Feb.
* EWR & HS2 - Members to note that information has been updated on the parish council website.
* Dog Mess – Unfortunately this is becoming a nuisance, Members to resolve posters to be placed around the village. Suggested poster circulated on 2nd March.
* Asset Register – Members to resolve updated version circulated with agenda.
* Members to note that the old laptop has been given to Padbury School.
* Privacy Notice for website – Members to review and resolve, circulated 23rd Feb.
* Padbury Community Hub are asking the parish council to support their application to register the Four and 20 as an Asset of Community Value.
* NBPPC meeting being held later this month, date to be advised.
* Oxford-Cambridge Arc policy document released today – email dated 18th Feb.
* BMKALC - HS2/EWR Meetings 23rd March and 30th March for briefings starting at 5pm via Teams Meetings – email dated 19th Feb.
* Annual Parish Council Meeting – Date to be agreed.
* Annual Parish Meeting – Date to be agreed.

## Maintenance/Environmental issues

* Community Support Group within Padbury – Article to be placed in the pump looking for volunteers once the pump is available via print. Members to consider posting on Padbury Facebook page.
* Greener Padbury Group – Councillor Murray to provide an update.

## Buckinghamshire Council

* The re-surfacing of the footway on Main Street is now complete – Clerk raised concerns re grass verges with Buckinghamshire Council. Councillor Chilver to advise update and if works will actually be carried out.
* Bus stops (two by new development) – Real time passenger info screens have been fitted to the bus stops by the New Inn. Members to resolve whether to ask Buckinghamshire Council to move them to bus stops by new development.
* Crossing on the A413 – Under Section 38 developer to install an informal crossing. Under Section 106 a pelican or toucan crossing to be installed. Meeting held with Buckinghamshire Council on 2nd March – Members to resolve the following: 1) Zig zag lines to be in white. 2) Black road surface to be installed. 3) Widening of footpath between the bus stop and proposed position of crossing. 4) Toucan crossing to be installed. 5) Crossing location as plan circulated on the 26th Feb. Buckinghamshire Council advised that the proposed installation date was still scheduled for the school summer holidays.

## Highways

* Flooding on Main Street – Local Area Technician for Buckinghamshire

Council advised that he will be discussing this matter with management and colleagues in Strategic Flood Management. A site visit is being arranged with the Local Area Technician – date to be agreed.

* Number and speed of HGVs driving through the village – Parish Council website has been updated with relevant contact details. Damage to tarmac and grass verges has been forwarded. Meeting held on the 1st March – Councillor Chilver to update.

## Dates of next meetings – Padbury Parish Council – Members are asked to note:

13th April 2021, 11th May 2021, 8th June 2021, 13th July 2021, 14th September 2021, 12th October 2021, 9th November 2021 & 14th December 2021